

Garden Court Chambers Ltd Room Hire Rates 2017

Room	Half Session (Up to 3.5 hours)	Daily (3.5 to 7.0 hours)	Hourly	Capacity
Seminar Room, Hub and Conference Room 4 Package (with use of the computer, projector and screen)			£200 £220	70 Seated
Conference Room 1			£150	10 Boardroom
Conference Room 2 (with video conferencing equipment)			£100 £150	8 Boardroom
Conference Room 3	£180	£360		6 Boardroom
Conference Room 5	£180	£360		6 Boardroom
Conference Room 6	£140	£280		4 Boardroom
Conference Room 7	£140	£280		4 Boardroom
Conference Room 8			£100	10 Boardroom

A maximum charitable discount of 50% is applicable to room hire only

Catering (Menus Available on Request)

Tea, Coffee, Fruit Juice and Water	£2 per head, per serving
Breakfast Catering from Le Montmatre	£5 per head
Lunch Catering from Pret A Manger	£10 per head
Lunch Catering from Hiba, Lebanese Cuisine	£15 per head
Administration (applicable to any event with one service)	£50
Waiter (applicable to any event with one service)	£15 per hour (min. booking 2 hours)

Additional Charges

Photocopying	£25 plus 10p per sheet
Colour Photocopying	£25 plus 50p per sheet
Chasing Payment	£50 per monthly request for payment following the event

All rates shown are exclusive of VAT

Please note that Chambers is unable hire out its own catering equipment. However, we do have our own wine glasses that you may use with prior permission.

All rooms are available to view upon request, between 10:00 and 17:00, Monday to Friday.