



# Ray Maningo

ADMINISTRATIVE ASSISTANT



Ray is responsible for supporting the Operations Team in day-to-day tasks. This includes assisting with administration, events organisation, recruitment and inventory.

Ray's role consists of ensuring that the general operations and services run smoothly through the supervision of the Office Services Centres.

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## BACKGROUND

Ray has a background in accounting and office administration in land use consultancy and healthcare.

## EDUCATION

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(BA) Political Science, University of California Los Angeles (UCLA)

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